

Senior Reflection Internal Service Project Summary Sheet

This event is usually held sometime in early April. It's about a two hours project in the morning. After morning mass, there is a speaker and refreshments in the Community Room for seniors. The Moms Plus group is responsible for the refreshments.

Advance Preparation – About a week before, need to order donuts from Continental Bakery, to be put on the St. Raymond's account. Pick up the morning of the breakfast. We ordered 8 dozen which was way too many – 5 dozen at most is good. We got donuts and pastries but some mini muffins would probably be a good choice too as the donuts and pastries are large.

We did everything with 4 people. The event is held in the Community room, after morning mass. There are usually 30-50 people attending. All the supplies you need other than the donuts are in the kitchen.

About a half hour before, make the coffee and put in the urns/warmers. Put tablecloths on the serving tables and also on 4-5 of the round tables. Lay out cups, condiments, napkins, utensils etc. Make pitchers of ice water, hot water for tea, and juice.

We served the seniors. We put a platter of mixed donuts on each table along with the sugars and cream for the coffee. We put a plate, napkin, and cup of juice at each place, and then went around with pitchers of coffee before the speaker started so no one had to get up.

When the speaker was done, (only around 30 minutes), we cleaned up, got rid of the donuts. It was a very simple project.