

Parish Council Meeting Minutes

September 12, 2011

Present: Fr. Steve Dombrowski, Pam Doucette, Sr. Elaine Campbell, Kathy Hemler, Steve Jensen, Mary Kirby, Julia Kostyra, Lisa Lange, Fr. Nhat Le, Chris Masini, Hank Matecki, John Monaco, Sally Murphy, Margaret Novotny, Debbie Russo, Carla Spanier, Valerie Yokie Guest: Dan Zurbach Submitted by: Valerie Yokie and Pam Doucette

Gathering

- 1) Pam welcomed everyone to our first Council meeting of the year. Introductions were made with a go-around with each member introducing themselves.
- 2) Pam reviewed the objective and goals of Parish Council, of primarily being an advisory council to the pastor, proposing and implementing new ideas, and supporting the commissions.
- 3) Kathy Hemler presented Breaking Open the Word.

Reports

- 1) Meeting Minutes
 - a) Donna Czajka has resigned after many years as Recording Secretary for the Council. We are looking for a replacement, recommendations are welcomed.
 - b) Minutes will be written and emailed to all members for review, then voted on at the next meeting for approval. They will then be posted on website and bulletin board across from Community Room entrance.
- 2) Pastor's Report
 - a) Capital Campaign is underway, now in the Quiet Phase with Leadership team making visits. This Sunday members of Leadership team will speak at masses.
 - b) Visiting priest from Germany, Fr. Matthias Fritz, here for 6 weeks, focusing on youth and youth liturgy, will be visiting parishes throughout Chicago.
 - c) October is Respect Life and Domestic Violence Awareness month.
 - d) Parish will be prepared for changes in missal during last 2 weeks of October and with bulletin inserts from John Lorbach over several weeks. There will be preparation done in the school and Religious Ed program as well. New Gathering Books will be in the pews.
- 3) Parish Manager's Report
 - a) Looking for more Ambassadors for Capital Campaign.
 - b) We have received 1100 census forms back thus far. Those who contribute but have not turned in their form will be contacted.
- 4) Commission Reports
 - a) Parish Life
 - i) Oktoberfest is September 17.
 - ii) Road Rally set for October 22, donations for food pantry collected.
 - iii) Special Halloween program for children is being considered for October 30.
 - iv) Considering selling store certificates/gift cards through Script Program at Sunday Hospitality.
 - v) Dan Lurbach a volunteer with the Parish Picnic was present to discuss need for parishioners being aware of Virtus Training so they are eligible to work at the picnic. Also suggested reconsidering the DJ for teens.

- b) Adult Formation
 - i) Gathering of Women set for October 22 with Jane Schlosser speaking, “Having a Mary Heart in a Martha World”.
 - c) Youth Formation
 - i) Catechesists covered for K through 8.
 - ii) Looking for Branches leaders for freshmen class.
 - iii) Mission Trip sign up meeting tomorrow evening.
 - iv) Pasta Dinner scheduled for November 9.
 - v) Decision was made to try a Movie night instead of Dance, to be held on January 28.
 - vi) REAC is putting together an evaluation for parents and students to fill out towards the end of the year.
 - d) Human Concerns
 - i) Eight new people signed up for Ministers of Care training.
 - ii) Evening of Reflection in September for current Ministers of Care.
 - iii) New Emmaus Support Group to begin October 3.
 - e) Worship
 - i) Well attended and celebrated first Family Mass this past weekend.
 - ii) CLOW begins next week.
 - iii) Recruiting of new altar servers is underway.
 - f) Core Staff
 - i) Tomorrow is staff retreat that was rescheduled secondary to power outage.
 - ii) Fr. Nhat will be going to Vietnam with a group of nurses and doctors for a few weeks, and will also visit with his family for one week.
- 5) Domestic Violence
- a) Focus in on Community awareness and Victim Support.
 - b) Work continues on curriculum development for school age children.
 - c) October is Domestic Violence Awareness Month, there will be:
 - i) Full page bulletin articles
 - ii) Mention in Prayers of the Faithful
 - iii) Announcements made by cantor at beginning of mass
 - iv) Weekly Email blasts.
 - v) Recommendation that topic be included in homilies with one week devoted to DV
- 6) Joint Leadership Meeting Update
- a) Minutes are being compiled and will be distributed when ready. Several themes have emerged.
 - b) Looking at 2 groups primarily, Youth: How can we engage? Adults: How do we connect?
 - c) Need to invite teens to be part of the next step
- 7) Capital Campaign
- a) Debbie Russo has accepted part time position as administrative assistant for campaign to work in campaign office with Tina Walker of Foley Consulting.
 - b) Public Kick Off will be weekend of October 1-2.
 - c) Fr. Steve has approximately 30 visits he will be making; Tom McGough will accompany him on some of these visits.
 - d) Leadership Team is making visits during this Quiet Phase leading up to Kick Off, to gather momentum.
 - e) There are 20 Captains with teams of approximately 10 Ambassadors; each Ambassador is then choosing 5-10 families to visit. More Ambassadors are needed.
 - f) Excellent 2 hour training will be provided for all volunteers by Tina Walker.

Discussion Items

- 1) Please email any updates to your St. Raymond website bio to Roberta Nichols.
- 2) Newcomers Meetings and Materials
 - a) Dates for all meetings are listed on the back of the roster. When you attend as the PC rep please confer with hosting couple about your presentation. Probably best to share with new parishioners what position you have on Parish Council and the ministries available in Ministry booklet they receive at the meeting.
 - b) Recommended by Hank that the Census form be used as the Registration form. Copies of the Census form were distributed and Hank asked for input on changes that need to be made to form, please return these to Hank's attention at the PMC by next Monday, September 19.
 - c) It was suggested that the Virtus Training requirement be presented at Newcomers meetings.
- 3) Parish Leadership Day will be held at Loyola Academy in Wilmette this year. The date is February 18, 2012, mark your calendars. Speakers and seminars on many areas of parish ministry will be available, all are encouraged to attend.

Next Meeting – October 3, 2011

- 1) BOW – Lisa Lange
- 2) Closing Prayer – Margaret Novotny
- 3) Newcomers Meeting, October 9 – Carla Spanier